OFFICE OF THE PRINCIPAL, M.N.S GOVT. COLLEGE BHIWANI

Minutes of the Meeting of IQAC

A meeting of IQAC was held on 13th November 2024 at 11:00 a.m. which was chaired by the Principal Dr. Manjeet Singh.At the very outset, the Secretary of IQAC Dr. Dinesh Kumar expressed warm welcome to the chair and all members of IQAC. After detailed discussion and deliberation on various agenda of the meeting, the following decisions were taken with common consent of all members:

- I It was resolved to circulate a notice among teachers to complete curriculum of UG and PG classes, if pending, and make a quick revision of the course before commencement of the odd semester examination. It was also proposed to organize remedial classes if need be.
- 02. It was decided to instruct all teachers to conduct class test, to assign topics for assignment, and to upload internal assessment marks and awards of practical examinations, as and when, the portal of CBLU opens.

 3. It was requested to the worthy Principal to assign invigilating duties to staff members for upcoming odd semester University examinations. It was also decided to issue strict instructions to "invigilating staff on duty" to conduct exam with extra vigilance so that 'Exam without Cheating' may be organised smoothly and peacefully
- 4. Regarding newly built 'Science Block' and 'Computer Block' which have already been taken over by the college, it was decided to start classes immediately after completion of electrical works and installation of CCTV cameras.
- 5. Taking a serious note on cleanliness of the campus, it was resolved to direct the convener to get the campus cleaned, to organise a monthly 'clean campus campaign',to promote civic sense among students community and to advise students not to throw paper plates, rappers,paper cups/glasses, tissues etc. in campus of the college.
- 6. Ruminating over the requirement of 'Green Campus Initiative', it was proposed to urge the concerned convener to launch "one student one tree campaign" ,to promote environmental values among students and to allocate one plant to one NSS/PG student to nurture the mother earth.
- 7. It was resolved by IQAC to circulate a notice among teachers to initiate for organising Parent Teacher Meeting so that student's dedication, his performance in class, his attendance etc. may be assessed for his betterment and academic improvement.
- 8 Expressing grave concern over monkey menace in campus of college, it was decided to direct the 'Monkey Menace Committee' to follow up the matter with local administration. Installation of fencing in windows of class rooms was also proposed by some members to avoid monkey menace.
- 9. The issue of AQAR (Annual Quality Assessment Report) for the year 2023 -24 was discussed in detail and it was advised to the co-ordinator of NAAC to initiate the process at the earliest so that the same may be uploaded on NAAC web site timely.

10. In the last, the discussion of the meeting was abridged and the co-ordinator of IQAC Sh. A V Dagar delivered his vore of thanks to all members.

Secretary

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